



SITE FOOD REVIEW REQUIREMENTS

The State Regulations for the CACFP require all food programs to do a minimum of 3 reviews per year, 2 of those reviews must be unannounced for each participating provider.

If you are a provider who claims evening and weekend care, you are required to have 4 reviews and 2 of those unannounced reviews must be during the evening or weekend care shift.

There are reasons why site food reviews might be scheduled closer together or you receive an extra review:

- There was a six month gap between your last two reviews.
- We are required to do a follow-up for meal attendance not up to date at a review.
- We are required to do a follow-up for a provider not home during meal service, and you did not notify PRI.

These extra visits are required by the CACFP/USDA Regulations.

Amazon Benefit to PRI

Provider Resources, Inc. is signed up with Amazon smile for their charity/non-profit donation program. If you shop at Amazon.com and would like to participate, please go to: <http://smile.amazon.com> and link Provider Resources with your account. For any purchases that you make with certain sellers, Amazon will automatically make a .05% donation to PRI.

This does not impact your cost or have any negative impact on your account. Don't worry, we can't see your account even though you linked PRI.

It is Amazon's commitment to certain charities and non-profits, and PRI is added to the list. Also feel free to spread the word as well, you don't need to be a provider to take part in this.

REQUIRED TRAINING REMINDER

As a participant of any USDA-CACFP childcare food program, providers are **required** to complete six hours of training annually. This fiscal years training timeframe is from Oct. 2018 –Sept. 2019, and should have **(FY 2019)** on the front page.

This years trainings are:

- Two hours recordkeeping (**New Meal Pattern Changes**)
- Two hours nutrition (**Great Grains**)
- Two hours food safety (**Food Safety**)

PRI provides this training to all of its providers in the form of either online or paper home studies (your choice).

Each month we track who has completed their trainings. Currently we still have many providers who have:

- Only completed 1 or 2 of the required 3 trainings
- Not completed any of the 3 trainings.

While many providers think that they have until the end of September to complete the trainings, we actually need to have all trainings completed by August 1st, so that PRI staff has enough time to:

- Correct training quizzes and create certificates
- Log your trainings into our computer system

We are required to send out training letters in June to providers informing them of their training completion status.

Please contact the office or your monitor if you are unsure whether you completed your trainings, are in need of additional trainings, or would like the online training instructions again.



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