



Provider's Food Program

November 2015 Newsletter

PAPERWORK SUPPLIES

It seems like there is no end to the amount of paper required, is there? We are happy to supply you with any of the forms required by the CACFP.

Check Your Supply

At the beginning of each month it is a good idea to check your supplies to be sure you have everything you need. You don't want to be stuck in the middle of intake for a new child and then realize you ran out of Enrollment forms! Take a minute each month, after you send in your claim, to review your supply levels. You should have enough to cover the next couple of months.

Requesting More

If you don't have enough to last you for at least a couple of months, please call either the main office or your Monitor to request some more. Also, when your Monitor is visiting you, please ask her for any additional supplies you need. Our Monitors try to keep enough with them to give to you during the visit.

Enrollments

As a reminder, please be sure to send in any Enrollment forms you get as soon as you receive them. Do NOT wait until the end of the month to send them in with your menus. This could cause a delay in your Reimbursement check that could easily be avoided by sending them in earlier in the month.



2016 CALENDARS

The Calendars are ready for 2016. During your visit from your Monitor over the next couple of months you will be receiving your copy!

NEW FEATURES

Many asked for more room to record attendance and expenses on the calendar. We listened! Some of the pages are now re-arranged to allow more space to keep track of the important information for your child care home.

ACTIVITIES

This year we added all new activities to use with the children in your home. We hope you enjoy using them! Let us know how you like them!

NOTE: Using the Minute Menu Web Kids program makes claiming much easier!

Call us today to find out how to switch to Web Kids for FREE!

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